

# WELLOW PARISH COUNCIL

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BATHAVON SOUTH WARD, BATH & NORTH-EAST SOMERSET

[www.wellowparish.info](http://www.wellowparish.info)

Chairman: Patricia Caudle, 3 Henley View, Wellow, Bath, BA2 8 QZ

Clerk: Olga Shepherd, Home Farm, White Ox Mead, Wellow, Bath BA2 8PN

## MINUTES OF THE MEETING OF THE PARISH COUNCIL

held online via Zoom on Monday 4 May 2020 at 19.30PM

**Present:** The Chairman Patricia Caudle

**Councillors:** Councillors Dave Workman, Deborah Clarkson, Sue Chivers, Julia Handel, Jo Trafford, Stuart Kotchie, Nick Chapman.

**In Attendance:** Olga Shepherd (Clerk) and 3 residents.

**1.5.20 APOLOGIES FOR ABSENCE:** Apologies for absence were received and accepted from Cllr Shirley Betts

**2.5.20 INTERESTS:** No interest declared

**3.5.20 PUBLIC PARTICIPATION:** No Public discussion

**4.5.20 CONFIRMATION OF MINUTES:** Minutes of the Parish Council Meeting held on the 2nd March 2020 were agreed as a true record and signed by the Chair.

### 5.5.20 Coronavirus

- a) The proposed Virtual Meeting Policy has been APPROVED and ADOPTED
- b) The Coronavirus Volunteer Scheme has been organised by Councillors Debbie Clarkson, Julia Handel and Pat Caudle, and it is running successfully. Around 60 elderly and people in isolation have been identified and allocated a volunteer to help with various tasks and shopping. It has been noted that the bus is still going from Wellow to Tesco in Midsomer Norton every Wednesday and the Parlour shop is also doing food deliveries! The organisers of the scheme were congratulated on the invaluable job that they have done for the village!
- c) There were only three mild suspected Coronavirus cases reported in the village and everybody has recovered.

### 6.5.20 Planning

No new applications.

## 7.5.20 B&NES DECISIONS AND UPDATES NOTED:

19/05465/FUL	Weavers Farm Barn	Permitted
19/05466/LBA	Weavers Farm Barn	Consent

## 8.5.20 ENFORCEMENT: no updates

**9.5.20 HIGHWAYS AND TRANSPORT:** The verge outside the trekking centre was still in a poor condition. Councillors will again look into any relevant legislation and make necessary requests to B&NES. It was also noted that during lockdown there were incidents of dangerous driving in the village.

## 10.2.20 PLAY PARK

The majority of contract works have been completed. The turfing of the play area is still to be done. Due to furloughing of turfing contractors, it has not been possible to complete the play park project until further notice.

## 11.5.20 WELLOW RECREATION

A third quote is being sought for the fencing of the western end of the playing field to keep the cattle out.

## 12.5.20 CLIMATE CHANGE

No update.

## 13.5.20 FINANCE AND ADMINISTRATION

- a) The 2020 NALC Regulations (Coronavirus) remove the requirement to hold an annual meeting until May next year. The WPC has decided not to hold the Annual Parish Meeting until next year. All current Members will stay in their posts until next APM.
- b) Financial Regulations – the approval is deferred to the next meeting due to some corrections to the proposed Reserves Policy that need to be made. Clerk will look at the documents text.
- c) Standing Orders – APPROVED and ADOPTED
- d) Risk Assessment – APPROVED and ADOPTED
- e) 01.04.2019-31.03. 2020 Budget outturn and bank balances – APPROVED
- f) There is an outstanding payment to Parlour Shop for 2018-2019 Grant of £500. The Council has AGREED to pay this amount. All Grant Applications are paid and are up to date.
- g) Payments, totalling £34,440.54 were NOTED:

	Net	VAT	Amount paid
2019 Grant payment – Village Hall (50%)			£425
2019 Grant Payment – Parlour shop (50%)			£500
2019 Grant payment – Community Bus (50%)			£200
2020 Grant Payment – Parlour shop (50%)			£500.00
2020 Grant payment – Community Bus (50%)			£200.00
ALCA membership 2020-21			£105.27

BHIB insurance renewal	£298.87	£35.86	£334.73
Sutcliffe Play, Invoice 5854	£25,780.20	£5,156.04	£30,936.25
Greensward Sports Consultancy. Inv-SI-11240; repairs to Jogging track.	£654.00	£129.00	£774.00
S. Cole salary April 2020			At meeting
Clerks Salary – April 2020			At meeting

- It was NOTED that the invoice from Sutcliffe for the playpark works has been paid for the total value of works completed to date, less 5% retention on the contract. This retention is to be reduced to 2.5% after the handover and when all works are complete. The remaining 2.5% is to be paid 12 months after completion of the project.
- The VAT reclaim for the above invoices has been submitted to HMRC.
- A question was raised whether it is safe for the Parish Sweeper to resume his work – the PC Chairman will liaise with the village sweeper.

**14.5.20 Miscellaneous:**

Everyone was reminded about VE day celebrations in their front gardens and that the pictures can be sent to Cllr Deborah Clarkson to be collated and published on the village website.

15.5.20 The Council noted that the next meeting will take place 1 June 2020.

Signed \_\_\_\_\_

Dated \_\_\_\_\_